

Please Complete, Sign, and Return to: info@pathwaysmusic.com.au



ENROLMENT FORM

For Instrumental Lessons with Pathways Music School

STUDENT FULL NAME	
DATE OF BIRTH	
PARENT/GUARDIAN FULL NAME	
ADDRESS	
INSTRUMENT	
PHONE NUMBER	
EMAIL ADDRESS	

Please let us know of any personal information that you'd like us to know about. This may be medical, legal, educational, or other.

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I acknowledge that I have read and understood the Terms and Conditions attached below.

Signed: _____

Date: _____



TERMS & CONDITIONS

(Please return this form as soon as possible)

Because Pathways Music School is a business, we need to set out and communicate the Terms and Conditions that apply to the services we provide. The following Terms and Conditions were created in the spirit of protecting our wonderful teachers and staff. That being said, we will of course try to be as accommodating as possible to all personal circumstances – if you have any concerns or queries about you or your child's education, please don't hesitate to contact our admin team (Email: info@pathwaysmusic.com.au, Phone: 08 7081 4199).

1. Lesson fees are to be paid before the beginning of each term, and all invoices will be issued towards the end of the previous term. Lessons run in line with the Adelaide Public School Calendar, excluding public holidays, with the exception of Adelaide Cup Day. Once a term has already begun, your termly invoice is due in full.

2. Late payment fees of \$10 per week will be added to invoices should they not be paid after 7 days past the original due date (i.e. the end of Week 1), if we haven't yet made alternative arrangements with you. Fortnightly payments are also available on request which may aid to alleviate our usual bulk payment structure at the beginning of the term, but they will incur a small additional fee for the additional admin requirements.

3. You or your child are contracted to have lessons for the full term, and so if lessons are cancelled part way through the term, lesson fees remain payable until the end of term. This is to give our amazing teachers safety and continuity of income. If you wish to cancel for the following term, notice must be sent **IN WRITING** to info@pathwaysmusic.com.au before the end of Week 5 of the current term you're enrolled in to take effect for the next term. If late notice is given, a cancellation fee of \$180 (for 30-minute weekly sessions) or \$360 (for 60-minute weekly sessions) will be payable.

4. If you wish to sit for an instrumental, vocal, or musicianship exam with the Australian Music Examinations Board, then your teacher will make the appropriate arrangements once inform them of your interest. Examinations will be billed separately, and fees (set by the AMEB) are disclosed prior to booking the exam.

Make-up Lesson Policy: Make-up lessons are available **ONLY** for any lessons missed by the tutor. Offering a make-up lesson for other reasons is at the discretion of your teacher. Make-up lessons cannot be carried into a new term or credited to future invoices, but all lessons missed by the tutor will be made up before the new term begins. In the case of protracted student absence due to holidays or other, it may be possible to pay 50% of the lesson fees for the weeks you are away to continue to reserve your time slot if this is previously arranged with admin. If your teacher is absent due to sickness or another reason, either the lesson will be made up at a time suitable for you both, or a replacement teacher may take that lesson.